



IBA California GRADING SYSTEM

A structured catalog for online business education, institutional policies, academic programs, tuition, admissions, and student services.

> GRADING SYSTEM

IBA California evaluates student performance using a letter grading system based on demonstrated achievement of the learning outcomes for each course. Grades are awarded according to the percentage earned in course assessments. Final grades are recorded without rounding.

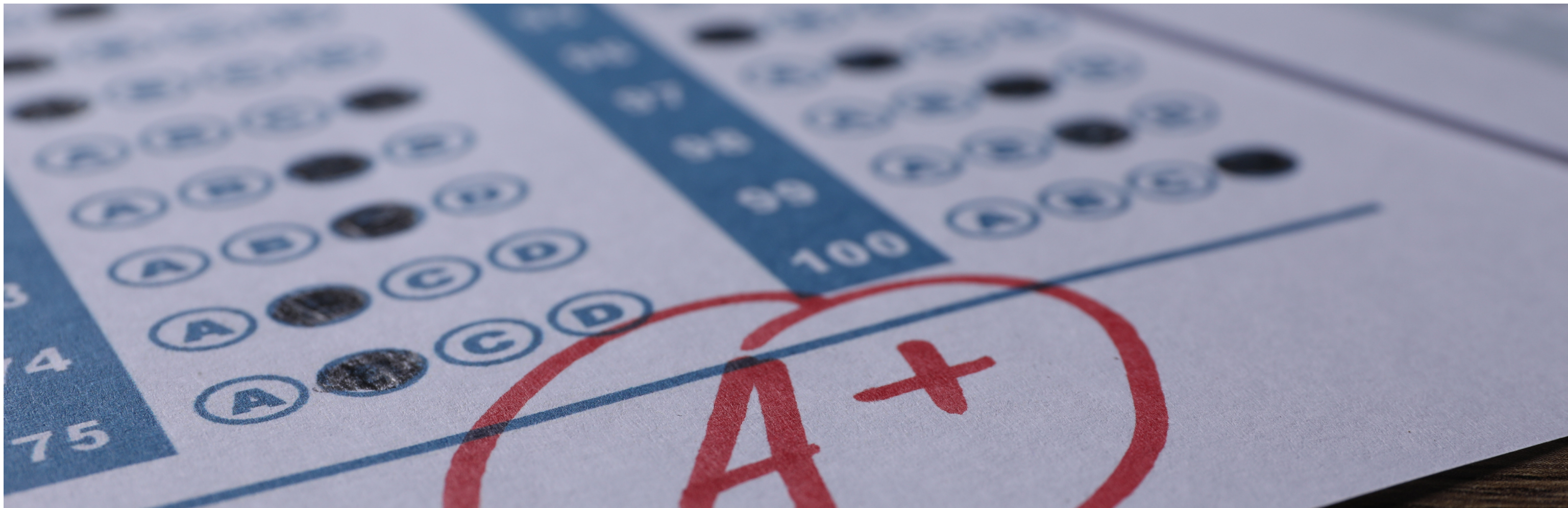
Percentage	Letter Grade	Grade Points	Interpretation
92.00% – 100%	A	4.00	Excellent
84.00% – 91.99%	B	3.00	Good
76.00% – 83.99%	C	2.00	Satisfactory
65.00% – 75.99%	D	1.00	Unsatisfactory – No Graduate Credit
Below 65.00%	F	0.00	Fail

Grades are recorded exactly as earned. Percentages are not rounded upward or downward.

PASSING GRADE POLICY

For all MBA and DBA courses:

- Grades of A, B, and C are considered passing grades for course completion.
- Grades of D and F are considered unsuccessful attempts and do not earn academic credit toward graduation.
- Any required course receiving a grade of D or F must be repeated successfully before degree completion.



GRADE POINT AVERAGE (GPA)

IBA California calculates the cumulative Grade Point Average (GPA) using a standard four-point scale.

Letter Grade	Grade Points
A	4.00
B	3.00
C	2.00
D	1.00
F	0.00

The GPA is calculated by dividing the total grade points earned by the total number of attempted credit hours.

Only successfully completed coursework contributes toward degree completion.

MINIMUM GPA REQUIREMENT

Students enrolled in either the Master of Business Administration (MBA) or Doctor of Business Administration (DBA) program must maintain a minimum cumulative Grade Point Average (CGPA) of **3.00 (B)** to graduate.

Students whose cumulative GPA falls below 3.00 may be placed on Academic Warning or Academic Probation in accordance with the University's Satisfactory Academic Progress Policy.

COURSE RETAKE POLICY

A student receiving a grade of **D** or **F** in a required course must repeat that course.

The highest grade earned upon successful completion of the repeated course will be used in calculating the cumulative GPA.

The original grade will remain on the student's permanent academic transcript as part of the student's academic record, indicating that the course was repeated.

Students may repeat a course only once unless otherwise approved by the Dean of Academic Affairs under exceptional circumstances.

INCOMPLETE GRADE (INC)

An Incomplete (INC) grade may be granted when a student has successfully completed a substantial portion of the course but is unable to complete the remaining academic requirements due to documented exceptional circumstances beyond the student's control, including serious illness, family emergency, or other approved circumstances.

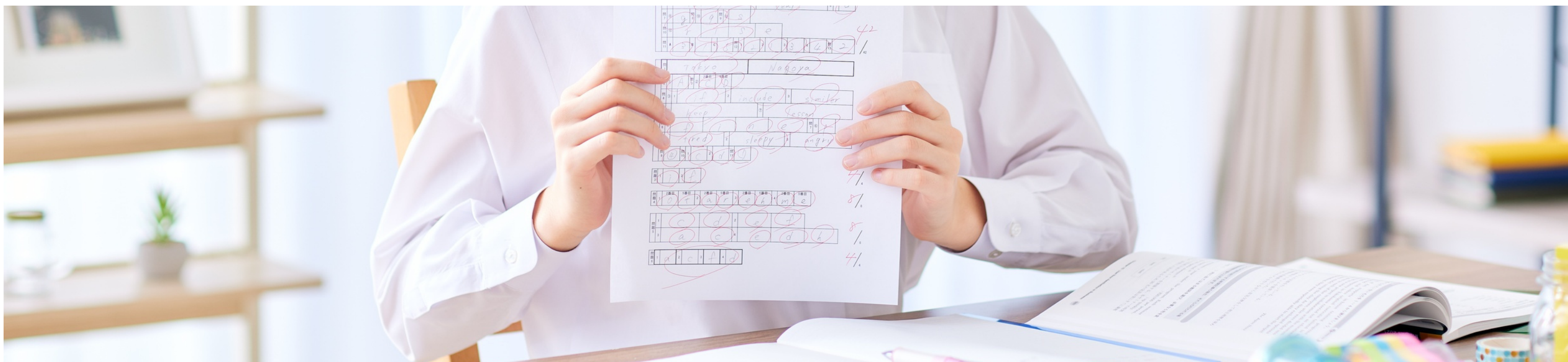
The granting of an Incomplete grade is solely at the discretion of the course instructor and requires approval from the Dean of Academic Affairs.

The student and instructor shall agree upon a written completion plan specifying all remaining coursework and submission deadlines.

Normally, all outstanding requirements must be completed within **90 calendar days** from the date the Incomplete grade is issued unless an extension is approved.

Failure to complete the required work within the approved period will result in the Incomplete grade automatically converting to the earned final grade based on completed coursework, which may be a failing grade.

An Incomplete grade does not constitute successful course completion and does not satisfy prerequisite or graduation requirements until replaced by a final letter grade.



ACADEMIC STANDING

Students are expected to maintain satisfactory academic progress throughout their studies.

Academic standing shall be reviewed after completion of each course.

A student may be placed on Academic Warning or Academic Probation if:

- the cumulative GPA falls below 3.00;
- repeated unsuccessful attempts occur;
- satisfactory academic progress requirements are not maintained.

Failure to improve academic performance may result in academic dismissal in accordance with [University policies](#).

GRADUATION REQUIREMENTS

To be eligible for graduation, students must:

- Successfully complete all required coursework for the approved program of study.
- Successfully complete all required assessments.
- Successfully complete the required Master's Thesis (MBA) or Doctoral Dissertation (DBA).
- Maintain a minimum cumulative Grade Point Average (CGPA) of 3.00 (B).
- Meet all academic, research, and program requirements specified in the Catalog and Enrollment Agreement in effect at the time of enrollment unless otherwise approved by the University.
- Satisfy all financial obligations owed to IBA California.
- Submit a formal Application for Graduation through the Student Portal.