



IBA California

STUDENT INTEGRITY AND ACADEMIC HONESTY POLICY

A structured catalog for online business education, institutional policies, academic programs, tuition, admissions, and student services.

> Student Integrity and Academic Honesty Policy

Academic integrity is fundamental to the mission of IBA California.

Students are expected to demonstrate **honesty, integrity, and ethical behavior in all academic** work. Any violation of academic integrity undermines the value of the institution's programs and may result in disciplinary action.

Academic Misconduct

Academic misconduct includes any act that provides an unfair academic advantage or compromises academic integrity, whether intentional or unintentional.

Examples include, but are not limited to:

- Submitting the same work for multiple courses without approval
- Falsifying academic records or documentation
- Fabricating or inventing data or sources
- Unauthorized access to examinations or academic materials
- Misrepresentation of identity

Cheating

Cheating is defined as obtaining or attempting to obtain academic credit through dishonest means.

Examples include:

- Copying from another student's work
- Using unauthorized materials during assessments
- Allowing another individual to complete coursework or assessments on one's behalf
- Submitting work produced by third parties (e.g., ghostwriting services)

Use of Artificial Intelligence (AI) Tools

The use of AI tools (such as ChatGPT or similar technologies) is subject to the following:

- AI may only be used where **explicitly permitted by the instructor**
- All submitted work must reflect the **student's own original understanding and analysis**
- Undisclosed or inappropriate use of AI-generated content may be considered academic misconduct



Collusion

Collusion involves unauthorized collaboration or assistance between individuals.

- Students may discuss course materials; however, all submitted work must be **independent and original**
- Assisting another student in violating academic integrity policies is considered misconduct

Plagiarism

Plagiarism is the use of another person's or entity's ideas, words, or work without proper acknowledgment.

This includes:

- Direct copying without citation
- Improper paraphrasing
- Failure to credit sources
- Use of AI-generated or third-party content without disclosure

Students are responsible for understanding and applying proper **academic citation standards**.

Copyright Compliance

Students must comply with applicable copyright laws.

Unauthorized actions include:

- Sharing or distributing course materials without permission
- Uploading institutional content to external platforms
- Reproducing protected materials without authorization

Disciplinary Actions for Academic Misconduct

Violations of academic integrity policies are reviewed on a case-by-case basis.

Possible actions include:

- Rejection or failure of the assignment
- Requirement to resubmit work
- Course failure
- Academic probation
- Suspension or dismissal

Serious or repeated violations may result in **permanent dismissal** from the institution.

Termination of Enrollment

IBA California reserves the right to terminate a student's enrollment for cause, including but not limited to:

- Academic dishonesty or misconduct
- Falsification of records or admission documents
- Failure to maintain satisfactory academic progress
- Failure to meet financial obligations
- Violation of institutional policies
- Disruptive or unethical behavior

Academic Progress Requirement

Students are required to:

- Complete a minimum of one course every six (6) months, or
- Demonstrate ongoing academic engagement

Doctoral students must:

- Demonstrate documented research progress annually

Failure to meet these requirements may result in:

- Academic Hold
- Dismissal from the program

Appeal Process

Students subject to disciplinary action or termination may submit a **written appeal**.

- Appeals must be submitted within a specified timeframe
- The institution will review the appeal and issue a final decision

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